



ÉCOLE BURTON ETTINGER SCHOOL

CARING • SHARING • EXCELLING

Primary Orientation

June 2026



WELCOME & INTRODUCTIONS

Introductions

- **Principal:** Ms. Graham
- **Vice Principal:** Mrs. Kenny
- **Admin Assistant:** Mrs. Bodnarchuk
- **Primary English:** Ms. MacDonald/Ms. Plank
- **Primary FI:** Mme. Daniels, TBD
- **Phys. Ed.:** Mr. Whalley/Mr. Smith
- **Music:** Ms. Bower/Mr. Mihankhah
- **Resource:** Ms. Heffernan/Mme. Besner
- **Learning Center:** Mrs. McCarthy, Mrs. White, TBD
- **Guidance Counsellor:** Ms. Matthews/Ms. Barrett
- **Speech Pathologist:** Rebecca MacDonald
- **Psychologist:** Hannah Hunter
- **EAL Teacher:** Ms. Holmberg/Ms. Kaur

REGISTRATION & REQUIRED DOCUMENTS

- Registration Form
- MSI Health Card
- Birth Certificate
- Proof of Residence



2014-2015 REGISTRATION FORM

Halifax Regional School Board

SCHOOL: <École Burton Ettinger School>

Date of Enrolment (Month/Day/Year):
School Assessed (Last Year or if New):

PROGRAM INFORMATION* (Choose one of the following)

English Program English Program with Intensive French (Begins in Grade 3)
 Early French Immersion (Begins in Primary) Late French Immersion (Begins in Grade 7)
 Immigrant French

*Note: Contact school administration for assistance completing this section, if needed.

STUDENT INFORMATION

LEGAL NAME (as listed on birth certificate, passport or immigration papers)

Last: _____ First: _____ Middle: _____

Patronymic: _____

Date of Birth: Month _____ Day _____ Year _____

Proof for Date of Birth must be presented to Office:
 Birth Certificate Passport Immigration Papers

Sex: Female Male Group: _____

PSIC Completed for Student: Yes No City/Town, Province & Postal Code: _____

City/Town, Province & Postal Code: _____

Home Address (Street, Apt/0 if None from one address): _____

Home Phone: _____

Student's Cell Phone: _____

PARENT / GUARDIAN INFORMATION

PARENT / GUARDIAN 1
Name (First/Last): _____
Relationship: _____

PARENT / GUARDIAN 2
Name (First/Last): _____
Relationship: _____

City/Town, Province & Postal Code: _____

City/Town, Province & Postal Code: _____

Home Phone: _____
Work Phone: _____
Cell Phone: _____
Email Address: _____

Language Comprehension: English French
Language Most Often Spoken in the Home:
 English French Mi'kmaq Gaelic
 Other, please specify: _____

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 Other, please specify: _____

CUSTODY ARRANGEMENTS (Complete annually. Appropriate documentation should be provided)
Are there custody arrangements established for this student at school? Yes No
Description (Details including any special instructions): _____

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SUPPLIES

- School supplies: Class supply lists will be posted on our school website. There is a class supply list for each grade level.
- Please send a backpack and a lunch box labelled with child's name.
- Send indoor sneakers
- Send a water bottle



BELL SCHEDULE

8:25-8:35

Students enter building when they arrive

8:40

Classes begin

10:20

Recess (15 min.)

11:50

Lunch

12:50

Afternoon classes begin

2:40

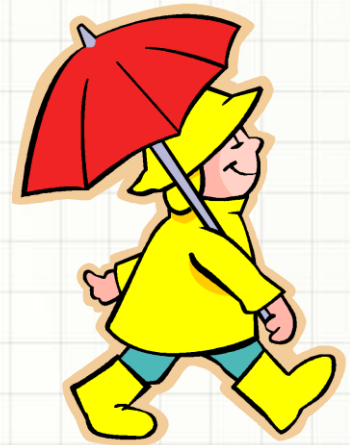
Dismissal

SCHOOL SAFETY

- Visitor Sign In- at the Office (Very Important)
- Locked doors at all times
- Identification required
- Custodial Arrangements - We need documentation of court orders, etc.
- Establish arrival and dismissal routines
- Let teacher know if your child goes to EXCEL, takes the bus or is picked up by parent/guardian
- Let teachers know if your routine changes (via note with child or email to the teacher)

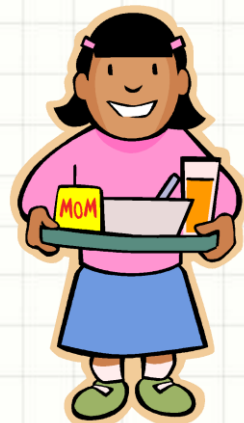
WEATHER & CLOTHING

- We go outside...even when it is raining and cold.
- Clothing
- Indoor Sneakers (They remain at school)
- Backpacks
- Extra set of clothes to stay at school
- Spill proof/shatter proof water bottle (no glass)
- **All belongings must be labelled**



BREAKFAST, SNACK & LUNCH

- Breakfast Program - Everyday (we have a hot breakfast that children can attend every morning from 8:00 a.m. - 8:30 a.m.)
- Breakfast Program will start the third week in September (more information will be sent home)
- [Nutrition Policy](#)
- [NS School Lunch Program](#) - You will need to set up an account (You will need your child's teacher's name)
- Food Allergies - Let school know
- SEVERE ALLERGIES - paperwork needs to be filled out before the first day of school
- No sharing of food





PROVINCIAL CODE OF CONDUCT

STUDENTS, PARENTS, TEACHERS, SUPPORT STAFF, PRINCIPALS, AND SCHOOL BOARDS SHARE RESPONSIBILITY FOR CREATING A SCHOOL-WIDE APPROACH TO MAINTAINING A POSITIVE AND INCLUSIVE SCHOOL CLIMATE WHERE ALL STUDENTS ARE SUPPORTED TO DEVELOP HEALTHY RELATIONSHIPS, MAKE GOOD CHOICES, AND ACHIEVE SUCCESS IN THEIR LEARNING. ALL MEMBERS OF NOVA SCOTIA'S SCHOOL COMMUNITIES HAVE A ROLE TO PLAY IN THE AWARENESS AND PREVENTION OF UNACCEPTABLE BEHAVIOUR. THE PROVINCIAL SCHOOL CODE OF CONDUCT POLICY APPLIES TO ALL PUBLIC SCHOOLS AND SCHOOL BOARDS IN THE PROVINCE OF NOVA SCOTIA. ALL STUDENTS AND SCHOOL MEMBERS IN NOVA SCOTIA ARE REQUIRED TO FOLLOW THIS PROVINCIAL SCHOOL CODE OF CONDUCT POLICY, WHICH IS GOVERNED BY THE EDUCATION ACT.

TO LEARN MORE, WATCH THE [VIDEO](#).

TO READ THE PROVINCIAL CODE OF CONDUCT, [CLICK HERE](#)



INCIDENTS AT SCHOOL

- We believe in working together with our families to support the needs of all of our students.
- If there are situations at school which require intervention, school administration, or teachers will contact you.
- We will share any relevant information with you about your own child.
- Please understand that we cannot share information about other children or families. We protect the privacy of our students.
- We encourage all families to have empathy for others and for situations that may occur. Try to imagine your child in the other person's situation.
- We believe in dealing with situations in a restorative and positive manner.

CULTURALLY RELEVANT PRACTICES



Teachers at our school work very hard to meet our students where they are as learners and to find ways to help them move forward in literacy and math. We do this by getting to know how our students learn, finding out what they already know and then plan lessons which recognize their cultural identities to help them learn.

CARING SCHOOLS COMMUNITY

As part of the curriculum teachers work to develop our students' social and emotional well being. Our teachers use talking circles and restorative approaches as a way to develop the skills children will need to be successful members of the school community.



BEFORE, LUNCH & AFTER SCHOOL CHILDCARE

- There are different options for child care depending on your needs and the needs of your child.
- [EXCEL Program](#) - Register through HRCE
- Day Care - Magic Beings
- [Canada Games Center](#)
- Students must be picked up at dismissal (2:40 p.m.).
- Teachers need to see you taking your child at the end of the day.
- Pick up will be either at the Flag Pole door or the door by the portable.
- PTA Facebook page - For questions or information



ONLINE CASH

<https://hrce.schoolcashonline.com/>

- PTA
- SCHOOL CLOTHING
- ANYTHING THAT CAN BE
ORDERED THROUGH THE SCHOOL



COMMUNICATION

- Website
- Calendar on Website
- Newsletters
- PowerSchool Automated Alerts/Emails
- Assemblies
- Curriculum Night
- PTA Special Events
 - Spring Frolic
 - Bingo
 - Halloween Frolic
 - Holiday Concerts
- Please provide school and teacher with up to date email address
- Parent/Teacher and/or Student-Led Conferences

FAMILY COMMUNICATION

Parent Communication

We are trying to be a green school and therefore send printed material home as little as possible. Instead, we use:

- Power school emails and voicemail through administration
- Teacher classroom communication
- Monthly newsletters
- School website:
<http://ebes.ednet.ns.ca>
- Facebook: Burton Ettinger Parents





Each school within the Province has a Student Advisory Council (“SAC”) that acts as an advisory body to the school principal and the Regional Centre for Education on a range of issues related to the school and the school system.

Some examples of this include providing input on how student funding is spent, policy development and participating in more learning, networking and professional development opportunities.

SCHOOL ADVISORY COUNCIL

SAC Chair- Kate McLeod

The SAC

Our goal at EBES is to have a SAC that is reflective of our school community to ensure all parents feel heard and included.

While membership can vary, the SAC typically consists of the following 4 groups.



Principal



Parents



Teachers



Community
members

SCHOOL ADVISORY COUNCIL

Burton Ettinger SAC

**Student
Advisory
Council**

- 6 Meetings per year. Third Wednesday.
- Purpose is to discuss student progress, policy and programs.
- Meeting minutes posted on website.
- Please consider joining/attending SAC meetings.



WELCOME TO ÉCOLE BURTON ETTINGER SCHOOL
PTA

PARENT TEACHER ASSOCIATION

PTA President - Riina Vahertimo

Parent-Teacher
Association
(PTA)

Our purpose is to raise funds to help the school provide extra resources for the children by bringing together parents and teachers and working towards a common goal. To run social events for parents and children; providing an opportunity for people to get to know each other and have fun.

About the PTA



- While we have an executive committee, **ALL** parents, caregivers and staff are automatically members with opinions that matter.
- We host monthly PTA meetings, typically the third Wednesday of each month, following our SAC Meetings. The schedule for the 2025 - 2026 calendar year will be finalized and sent home to families. During the meeting, we discuss fundraisers, upcoming events and look for input and suggestions on what else we can do to support this fabulous school.
- We are looking for new parents to help out and/or join the executive committee.
- If you have any comments or suggestions, you can either raise these at one of the monthly PTA meetings or by e-mailing us at [**burtonettingerpta@gmail.com**](mailto:burtonettingerpta@gmail.com).

How monies fundraised is typically spent



Student field
trips



Teacher
resource
supports



Classroom
Equipment



Gardening
club



Playground

Other ways
the PTA and
parent
volunteers can
support the
school

Lunch Monitors

- Paid position within the school
- Approximately 11:50 a.m. - 12:50 p.m.
- You can work every day or a couple days a week

Breakfast Club Volunteers

- Volunteers who help make and provide hot breakfast to students
- 7 - 8 a.m. or 7:30 - 8:30 a.m. (even 1 day a week)

Muffin Brigade

- A group of volunteers who bake muffins
- Rotational schedule every 2-3 weeks



SCHOOL CLUBS

- Running club (P-5)
- Choir (4-5)
- Musical Theatre (4-5)
- Intramurals (5)
- Skating at Centennial (P-5)



GETTING CHILDREN READY FOR SCHOOL

- Talk about listening to the teachers and other adults who work at the school
- Sharing
- Waiting your turn/not always first
- How to hold a pencil
- Print their name with upper/lower case letters
- How to use scissors
- Practice the alphabet – letter sounds
- Practice independence – eating lunch from a lunchbox
- Bathroom Skills
- Dressing and undressing
- Velcro Shoes are preferred, but if your child knows how to tie their shoes already, that is wonderful!



LITERACY READINESS

- Personal Information – start working on full name, phone number, address, names of people in the family
- Rhymes and Beats and Claps and Hops and Raps and Songs
- Print Readiness
- Reading



NUMERACY READINESS

- Counting forward and backwards from 1 to 10
- Number recognition to 10
- Matching a number to a group of objects
- Counting objects in groups
- Playing games with dice – identifying the number of dots rolled, moving pieces along a game board

QUESTIONS



Send questions to Ms. Graham
(jgraham@hrce.ca)

School Website: <https://bet.hrce.ca/>