

Burton-Ettinger PTA Annual General Meeting
Minutes
June 14, 2023
630pm

Executive Members Present

Melanie Baker
 Tracey Newman
 Carmen Peckham
 Riina Vahertimo

Regrets

Joanne Kayfitz
 Kelly Wood

Call to Order	<ul style="list-style-type: none"> • Meeting to order at 6:32pm (moved by Riina V.; seconded by Tracy N.)
Review of minutes from last AGM	<ul style="list-style-type: none"> • Minutes approved (moved by Riina V.; seconded by Tracey N.)
President's Report for 2022-23	<ul style="list-style-type: none"> • PTA focused on bringing school community together and did not set fundraising targets for events/fundraisers • Fundraising / community-building events included: <ul style="list-style-type: none"> ○ Ice cream social ○ Christmas craft show ○ Bingo Night ○ Spring Frolic • Funds to teachers -- \$8k for administration and teachers • Upcoming goals <ul style="list-style-type: none"> ○ Washer/dryer for Learning Centre • PTA Executive Update: <ul style="list-style-type: none"> ○ Carmen Peckham (as president), Tracey Newman (Treasurer) and Melanie Baker (secretary), Riina Vahertimo, Joanna Hessen-Kayfitz staying on ○ Kelly Wood stepping down from Exec
Financial Update	<ul style="list-style-type: none"> • Fundraising revenue: \$24 416 <ul style="list-style-type: none"> ○ Dominoes – approximately \$12k ○ Craft Fair -- \$850 ○ Coffee -- \$400 ○ Holiday Concert -- \$600 ○ Bingo Night -- \$2K ○ Peeler -- \$1100 ○ 50/50 -- \$1745 ○ Frolic -- \$5500

	<ul style="list-style-type: none"> • Expenses for 2022/23 school year <ul style="list-style-type: none"> ○ Teachers -- \$6000 ○ Administration -- \$2000 ○ Field Trips -- \$1000 ○ Thank you gift for Santa -- \$28 ○ Field Day -- \$50 (Estimate) • Net Proceeds for school year -- \$3059
Budget 2023-24 School Year	<ul style="list-style-type: none"> • Teachers -- \$6000 • Administration -- \$2000 • Fundraisers – TBD • Funding raising goal: \$15K • Budget approved (Moved – Riina V; Seconded – Melanie B.)
Key Events for school	<ul style="list-style-type: none"> • Curriculum Night – September 14 • Halloween Activity – October 26 • Craft Night – November 16 • Holiday Concert (P-3) – December 13 (Snow Date – December 14) • Games Night – March 23 • Spring Concert – May 16 • Spring Frolic – May 25 • PTA Meetings – third Wednesday in October, November, January, February, April, June <p>(Moved – Riina V.; Seconded – Ashley T.)</p>
Election of new executive members	<ul style="list-style-type: none"> • Continuing members <ul style="list-style-type: none"> ○ Carmen Peckham ○ Tracey Newman ○ Melanie Baker ○ Riina Vahertimo • New Members <ul style="list-style-type: none"> ○ Christina Gapp ○ Meaghan Harwood <p>(Moved – Vanessa C.; Seconded Caitlin K.)</p>
New Business	<ul style="list-style-type: none"> • Silent Auction <ul style="list-style-type: none"> ○ Will be first fundraiser in new school year ○ Outreach to donors to explain why auction was postponed • Establish Instagram site for B-E • More support for field trips (especially for transportation) • Prioritize grounds upkeep • Engage more parents • Consider fundraisers off school premises for parents <ul style="list-style-type: none"> ○ partnering with local restaurants for trivia (or similar) night ○ movie night at the cinema • Food fundraisers – cookie dough, fudge, spices
Meeting closed	<ul style="list-style-type: none"> • 710pm (moved by Carmen P.; seconded by Caitlin K.)